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9 December 1954

Chief, Management Staff

Chief, Records Management Division

Records Management Program Objectives and Accomplishments for
Fiscal Year 1955

1. In accordance with your request, there is attached a statement showing the objectives of the Records Management Division for fiscal year 1955, the accomplishments between 1 July 1954 and 1 December 1954, and projects in process.

2. The objectives are substantially the same as those included in the budget presentation. The accomplishments and projects in process are described only in summary form. Details with respect to the items completed or in process can be furnished if you desire.



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